

MINUTES OF THE 36th MEETING OF THE GOVERNING BODY OF THE COLLEGE OF ENGINEERING & MANAGEMENT, KOLAGHAT HELD ON SATURDAY, THE 2nd DECEMBER, 2014 AT 2:30 P.M. AT IA - 209, SECTOR-III, SALT LAKE CITY, (NEAR TANK NO.13), KOLKATA 700 097.

Members present:

- | | | |
|-----------------------------|---|------------------------------|
| 1. Prof. Sujay Basu | - | Chairman |
| 2. Mr. P K Chakraborty | - | Secretary, VSIL & Member |
| 3. Mr. B K Paul | - | Member |
| 4. Mr. Debabrata Dey | - | Member |
| 5. Prof. Saibal Kr. Pradhan | - | Member (CEMK Representative) |
| 6. Prof. Tapas Kr. Maity | - | Member (CEMK Representative) |
| 7. Prof. N N Jana | - | Director & Member Secretary |

1) Confirmation of the Minutes of 35th Governing Body meeting held on 16th August 2014:

- **Resolution:** Minutes were read out and Director apprised the members about the action taken on each resolution. The same was accepted and confirmed by the house with minor corrections.

2) (i) Reporting of Mr. S. Mahapatra as Vice Chairman of the Society (VSIL):

- **Resolution:** Outgoing Secretary (VSIL) and Member (BoG), Mr. Birenjit Kumar Paul introduced Mr. Mahapatra as new Vice Chairman of the Society.

(ii) Reporting of Mr. Prasun Chakraborty as Secretary, VSIL in place of outgoing Secretary & Member, Mr. Birenjit Kumar Paul:

- **Resolution:** Outgoing Secretary (VSIL) and Member (BoG), Mr. Birenjit Kumar Paul introduced Mr. Chakraborty as new Secretary of the Society.

3) Introduction of Mr. Debabrata Dey, Ex- Executive Director, WBPDCI and Assistant Secretary - cum - Treasurer, VSIL as Member of the Governing Body:

- **Resolution:** Outgoing Secretary (VSIL) and Member (BoG), Mr. Birenjit Kumar Paul introduced Mr. Dey as new Assistant Secretary - cum - Treasurer, VSIL as Member of the Governing Body.

4) Introduction of Mr. Amitava Ghosh. Dy. Registrar (F&A):

- **Resolution:** Director introduced Mr. Ghosh as the new Deputy Registrar (F & A), appointed on 1st November 2014 to substitute Mr. D. R. Sengupta, DR (F & A) who is going to be released on 31st December. 2014.

5) Seeking Approval of Career Advancement Scheme to be effected from July, 2014:

Sl	Name	Dept	Date of Joining	Present AGP	Promoted to
1	Mrituynjoy Midya	IT	06.02.2009	7000	8000
2	Nazma Banu	IT	06.02.2009	6000	7000
3	Dilip Sonar	ME	07.04.2009	7000	8000
4	Sudip Bandyopadhyay	ME	01.08.2008	6000	7000

5	Koushik Mondal	ME	07.08.2008	6000	7000
6	Tarun Kanti Pal	ME	07.08.2008	6000	7000
7	Taniya Purkait	IT	03.03.2008	6000	7000
8	Sangita Saha	IT	03.03.2008	6000	7000
9	Rinku Khatua	IT	30.07.2007	6000	7000
10	Arunabha De	IT	05.07.2007	6000	7000
11	Kalyanasish Shee	IT	17.07.2006	6000	7000
12	Ananya Sarkar	ECE	10.01.2006	6000	7000
13	Mainak Mohan Das	BSH	10.07.2007	6000	7000
14	Satyajit Bhunia	AEIE	02.03.2009	6000	7000
15	Soumi Ganguly	AEIE	10.02.2009	6000	7000

Name	Department	Date of Joining	Present GP	Promoted to
Sanjib Dutta	ME	18.07.2005	4100	
Animesh Maiti	AEIE	01.03.2006	4100	
Manas Kumar Basu	Admin.	01.01.2003	4400	

- **Resolution:** House agreed to implement the CAS for the faculty/staff as proposed; however, the list of eligible candidates is also to be prepared as due on 31st December, 2014.

6) Reporting of Incidence of Ragging, if any:

On 5th September, 2014, at around 2:30 AM a group of alleged final year students physically humiliated some 2nd year boy students. On 18th September, 2014 at around 10:30 PM some of the same senior students again physically assaulted a few 2nd year students. The enraged students of final year instigated 2nd year students for further violence in campus and the authority conducted an identification parade at 1:30 PM on the same day. The 2nd, 3rd and 4th year boys were asked to vacate the hostels by 4:00 PM on the same day (19th September, 2014).

An Enquiry Committee was constituted on 25.09.2014 to conduct an explicit investigation and unfold the reason behind the unpleasant incident involving students of 2nd & 4th years and submit a report covering committee's observation/conclusion and recommendation by 18.10.2014.

- **Resolution:** The recommendation of the enquiry committee was read out. The house advised to implement the same to the extent possible.

7) Reporting the status of Construction of Extension of Academic Building:

Progress as per schedule; overall progress is around 70%. Revised date of completion of the project is February, 2016. It is because of subsequent addition of 2nd floor (top floor) in the scope of work of academic building extension.

- **Resolution:** The house opined that the contractor shall handover the ground and first floor within February, 2015 as per original schedule of contract.

8) Seeking approval for change of Bank Account Operating Modalities of CEMK:

Now, in force (as per resolution of 28th BoG Meeting held on 03.04.2012):

DR (F & A): up to Rs. 10,000/-
DR (F & A) & Director: Above Rs. 10,000/- up to Rs. 1,00,000/-
BOG: Beyond Rs. 1, 00,000/-

Proposed:

Joint Signature by DR (F & A) & Director is required for any amount.

- **Resolution:** The House approved the above proposal.

9) Approval for VDA of Security Personnel for the period of July-December, 2014:

Sl. No.	Period	Enhancement		Total Wage for 19 Personnel
		From (Rupee)	To (Rupee)	
1	July - Dec., 2014	8,545.00	8,967.00	60,000.00

- **Resolution:** The Board advised OSD to look into the details of the contract and suggest for necessary modifications/corrections etc. as deemed fit for further action.

10) Miscellaneous, if any with the permission of Chair:

10.1 Reporting of TEQIP-II activities:

10.1.1 Extension of Project Period:

- **Resolution:** TEQIP-II Co-ordinator reported that the project period has been extended from 31st December 2014 to 31st October 2016. The house expressed that proper planning need to be formulated for judicious implementation of the left out (mainly soft component) part of the fund within stipulated period.

10.1.2 Seeking approval for enhancement of budget for construction under Extension of Academic Building:

- **Resolution:** The reasons for price implications are to be scrutinized and vetted by our Civil Engineer and the same is to be resubmitted for final approval.

10.2 Reporting on the recent development in the Campus:

- **Resolution:** Following joining of Prof. Sabitabrata Dey, AEIE as Associate Professor (it was done with due approval of BOG), a section of employees resorted to week long (Mid-November, 2014) agitation and stalled all academic/administrative activities of the institute. The house opined that as the issue has already been taken up by the Hon'ble MIC-Power & NES, GoWB, status quo shall be maintained.

10.3 Mr. Anirban Das, (DOJ: 29.03.2012) Asst. Prof., Physics, BSH have been awarded M. Tech in Materials Engineering From NIT, Durgapur.

His representation is for additional two increments:

- **Resolution:** The house declined to accept the above representation since Mr. Das was inducted purely as Science Faculty; his above mentioned Master Degree is not relevant to claim extra merit in his present position.

10.4 Ms Sharmistha Bose, (DOJ: 16.07.2001) Asst. Prof, Chemistry, BSH got her PhD from IIT Kharagpur in Chemical Engineering. Her representation is for promotion to Associate Professor:

- **Resolution:** The house declined the above representation since Ms. Bose was inducted purely as Science Faculty; her above mentioned PhD Degree is not relevant to claim further elevation.

10.5 Regularization of absenteeism of a section of employees during agitation on 13th - 15th November, 2014 and 18-19 November, 2014:

- **Resolution:** A notification may be issued with an instruction to submit an application for special leave by concerned employees.

10.6 Seeking permission for sitting in the University Examination December, 2014 for Mansur Habibulla, EIE/11/28, suspended on 13th August, 2014:

- **Resolution:** The house opined that he may be allowed to write the University Examination of December, 2014 provided relevant legal formalities are compliance with including the prevailing norms of WBUT/AICTE etc.

10.7 AR (ECS) & DR (F & A) extension:

- **Resolution:** As the substitutes for both the positions are on the job from 1st November 2014, no further extension (beyond 31st December 2014) was granted.

10.8 Strengthening of TPO Function:

- **Resolution:** Board resolved that no extra manpower be provided to TPO Cell. TPO cell with existing resources to be geared up to face challenges, However, Sri Ghosh, TPO has been advised to submit a report within a week for consideration.

There being no other points the meeting ended with a vote of thanks to the Chair.


(N N Jana)
Director & Member Secretary


(Sujay Basu)
Chairman