

**College of Engineering & Management, Kolaghat**

**MINUTES OF THE 43<sup>rd</sup> MEETING OF THE GOVERNING BODY OF THE COLLEGE OF ENGINEERING & MANAGEMENT, KOLAGHAT HELD ON MONDAY, 25<sup>th</sup> JULY 2016 AT 2:30 P.M. AT IA - 209, SECTOR-III, SALT LAKE CITY, (NEAR TANK NO.13), KOLKATA 700 097.**

**Members present:**

- |                             |   |                              |
|-----------------------------|---|------------------------------|
| 1. Prof Sujay Basu          | - | Chairman                     |
| 2. Mr. S. Mahapatra         | - | Member                       |
| 3. Mr. Birenjit Paul        | - | Member                       |
| 4. Mr. Debabrata Dey        | - | Member                       |
| 5. Mr Vikram Swarup         | - | Member                       |
| 6. Prof. Manoj Mitra        | - | Permanent Invitee Member     |
| 7. Prof. Tapas Kr. Maity    | - | Member (CEMK Representative) |
| 8. Prof. Jaydeb Biswas, F&A | - | Invitee                      |
| 9. Prof. N N Jana           | - | Director & Member Secretary  |

**1. Confirmation of the 42<sup>nd</sup> Minutes of Meeting held on 14.05.2016**

- **Resolution:** Minutes were read out and Director apprised the members about the action taken. The same was confirmed by the house.

**2. Reporting of the Admission status of A/y 2016-17.**

Branch	Intake	TFW	Total	Counseling	Direct	Total	Vacancy	
AEIE	45	3	48	16	3	19	38	10
CSE	45	3	48	34	3	11	48	0
EE	45	3	48	35	2	10	47	0
ECE	45	3	48	36	3	9	48	0
IT	45	3	48	31	3	14	48	0
ME	45	3	48	33	2	12	47	0
<b>Total</b>	<b>270</b>	<b>18</b>	<b>288</b>	<b>185</b>	<b>16</b>	<b>75</b>	<b>276</b>	<b>10</b>

- **Resolution:** BoG appreciated the efforts taken by college management in order to achieve the desired target of admission. It has also been discussed that a proactive approach like reaching out the nearby school should also be taken well in advance. We may relook at continuing the branch of AEIE in the next session 2017-18 in the context of dismal admission scenario in the aforesaid branch.

### **3. Review of the Legal Cases (two) before Calcutta High Court.**

#### **3.1 WP No. 6028(W) of 2013**

Prof. Jaydev Mishra, Prof. Shankar Prasad Ghosh & Prof Pallab Mondal filed a Writ Petition before Calcutta High Court on 8.3.2013 regarding their pay fixation on implementation of 6<sup>th</sup> pay commission for the employees of CEMK w.e.f. July 2010. They have demanded citing the clause 1.2 (ix), (x) and (xii) of AICTE regulation 2010, that they are entitled to get next higher scale of pay (Rs 37400-67000 with AGP of Rs. 9000). The same has been denied by college authority.

Advocate Biswaroop Bhattacharya is handling the case. Affidavit-in opposition has been submitted on 27<sup>th</sup> June 2016. The case has been taken up for hearing on 4<sup>th</sup> July 2016. Writ petitioner has been asked to submit the reply and it would be taken up for next hearing on 29<sup>th</sup> July 2016.

#### **3.2 WP No. 10119(W) of 2016**

KEWA filed a writ petition as referred above before His Lordship the Hon'ble Justice Debansu Basak on 17.06.2016. As per their Writ petition, the college denied to release and disburse the Dearness Allowance in terms of the Govt. Notification due and payable from 1<sup>st</sup> January 2013.

Advocate Soumen Dutta is handling the case. Last hearing has been taken up on 27<sup>th</sup> June 2016. We have been asked to submit affidavit.

- **Resolution:** Board noted the above.

**4. Review of the Annual Increment (w.e.f. July 2016) in respect of all Asst. Professors promoted in earlier scale.**

Sl. No	Name of the Faculty	DoJ as Asst. Prof.	Expiry of 7 yrs	PhD Status as on 16 <sup>th</sup> May 2016
1	Prof. Tapas Kumar Maity - CSE	09/12/2003	08/12/2010	Completed on 07/08/2015
2	Prof. Biswajit Dutta-ECE	10/03/2004	09/03/2011	Not Awarded.
3	Prof. Jaydev Mishra-CSE	01/11/2006	31/10/2013	Completed on 16/01/2015
4	Prof. Pallab Mondal-CSE	01/11/2006	31/10/2013	Not Awarded.
5	Prof. Shankar Prasad Ghosh - EE	01/09/2008	31/08/2015	Not Awarded.
6	Prof. Arunabha Bhattacharya-IT	01/09/2008	31/08/2015	Not awarded
7	Prof. Chinamay Maity- CSE	09/09/2008	08/09/2015	Not Awarded.
8	Prof. Suman Bhowmick - CSE	02.02.2010	01.02.2017	Not Awarded.

The above mentioned issue was deliberated upon in the 42<sup>nd</sup> Meeting of BoG held on 14<sup>th</sup> may 2016. BoG opined that Director should get the advice of AICTE Chairman on the aforesaid issue. The copies of communication with AICTE Chairman are enclosed for ready reference. It may be mentioned here that AICTE Chairman in his communication categorically stated that increments are to be stopped with immediate effect.

Prof Mishra alongwith others filed a case as mentioned in Agenda 3.1 and the case is now subjudice. BoG may suggest the future course of action.

- **Resolution:** As per AICTE guidelines, the increment should have been / shall be stopped after 7 years of completion from their respective date of joining as Asst. Professor. BoG opined to give a relaxation period i.e upto 30<sup>th</sup> June 2018 within which they have to obtain PhD, failing which the increment shall be stopped w.e.f. 1<sup>st</sup> July 2018.

Action taken : Memo No.CEM/D/Memo/45/2016 dated 27<sup>th</sup> July, 2016.

**5. Withdrawal of Resignation from Nira Konar, Associate Prof. in English, BSH Dept.**

Dr. Konar submitted resignation letter twice within a short span of time. After submission for the first time in March 2016 end, college management requested her to reconsider her decision before making it final.

However, she submitted resignation for the second time on 6<sup>th</sup> May 2016. Accordingly, management issued official order (F.No.8-1/2016 dated 7<sup>th</sup> May, 2016) accepting her resignation as well as mentioning her date of release on 3<sup>rd</sup> August 2016. The aforesaid document was accepted by her on 11<sup>th</sup> May, 2016.

In view of above, the process of selection of alternate candidate was initiated and final selection interview was conducted on 13<sup>th</sup> July 2016.

- **Resolution:** BoG deliberated upon the above, accepted and approved her letter of withdrawal of resignation.

Action taken : F.No.8-1/2016(i) dated 26<sup>th</sup> July, 2016.

**6. Approval of Governing Body for Appointment to the following, recommended by Selection Committee.**

Approval is being sought for the proposed recommended candidates for the departments of Mathematics, English and Electrical Engg. The interview process for faculty in ECE department scheduled on 23<sup>rd</sup> July 2016, could not be held due to unrest by a section of employees of the institute. The record notes, made by the selection committee, is placed before Governing Body for kind perusal.

- Resolution: BoG has not approved the recommendation by the selection committee for regular appointment. Instead, they may be engaged as visiting faculty for the current semester i.e. July'16-Dec'16.
- BoG has taken serious note of the unrest at the time of selection process for the department of ECE and decided to issue a circular to the following effect.

*"It has been observed that a section of employees under an unrecognized group named KEWA forcefully prevented entry of external experts from the AICTE, IIT-Kgp and IIEST-Shibpur as well as applicants to the interview venue for formal selection for the post of faculty in Electronics and Communication Engineering department scheduled on 23<sup>rd</sup> July 2016 in Administrative building of CEMK, Kolaghat campus.*

*The above issue was placed in 43<sup>rd</sup> BoG Meeting held on 25<sup>th</sup> July 2016. As it has defamed the hard earned image of the institution, BoG took strong exception regarding breach of discipline in the campus.*

*It is resolved that any activities of KEWA in the campus will not be tolerated further. All employees are to take note of it and advised to refrain from any such activity."*

Action taken : Memo no.CEM/D/Memo/43/2016 dated 26<sup>th</sup> July, 2016

## **7. Reporting/Review of TEQIP-II Activities**

Director reported the following details related to TEQIP II activities.

1. Fund Received = Rs.14.50 Crores
2. Fund Utilized = Rs.10.55 Crores
3. Repairing & Coloring of Exterior of West Block is under progress
4. North Block Flooring and renovation is also under progress
5. 25 KWp Solar Plant is under installation and likely to be for commissioning within 1<sup>st</sup> week of August.
6. NBA Visit for ME Dept. is scheduled to be held during 12-14 August, 2016.
7. NBA Documentation for other programmes have been submitted except EE & AEIE. NBA Authority is continuously asking us to submit the documentation for arranging experts.

➤ **Resolution** : BoG expressed its satisfaction regarding execution of aforesaid activities. HODs of EE and EIE have been asked to submit e-SAR at the earliest.

## **8. Reporting status of construction of college main gate under MPLADS and Finalization of date of Inauguration.**

The construction work of the Main Gate has been completed. This has been apprised to Hon'ble Minister Sri Suvendu Adhikari. The Inauguration of the Gate by Hon'ble Minister is being planned in the last week of July 2016, subject to his convenience.

➤ **Resolution:** The BOG appreciated the efforts taken by college authorities in completing the construction of college gate of Rs.20,45,381/- within stipulated time. The expenses incurred were also reviewed by the BoG and was approved. The quality of the material used for construction of the aforesaid gate was as per vetted plan and estimate.

The BoG empowered the Director to submit the final Utilization Certificate to the DM, Purba Medinipur.

The BoG expressed its gratitude for the help, support and guidance by the Hon'ble MP Sri Suvendu Adhikari and DM, Purba Medinipur and hope similar help and support will be provided for the growth and prosperity of the college in future.

### 9. Reporting of Incidence of Ragging, if any

There was no report of ragging from Jan 2016 to till date.

Anti Ragging Committee has been reconstituted for the A/y 2016-17. The same has been put in the prospectus provided to the students taking admission in 2016-17, as advised by DTE rep.

- **Resolution:** BoG noted with appreciation. The members urged to hold a meeting of the Anti Ragging Committee at the beginning of the session.

### 10. Proposal for changes of Teachers' Representatives in the Governing Body.

Sl No.	Name	Designation	With Effect from	Proposed Name
1	Prof. Saibal Kumar Pradhan	Prof. & Head - AEIE	7/12/2013	Prof Dipak Kumar Mandal, Asso. Prof.-ME
2	Prof. Tapas Kumar Maity	Asst. Prof. - CSE	7/12/2013	Prof. Jaydev Mishra, Asst. Prof. -CSE

As they have already spent considerable time in the Governing Body, new representatives from faculty may kindly be suggested.

- **Resolution:** BoG decided to defer the above changes till Dec. 2016.

### 11. Proposal for changes of HoDs whose tenures (3 years) are getting over in July 2016.

Sl. No.	Name	Department	With effect from	Proposed Name
1	Prof. Dilip Kumar Gayen	CSE	July 2013	Prof. Tapas Kumar Maity
2	Prof. Arunabha Bhattacharya	IT	July 2013	Prof. Kaushik Sinha
3	Prof. Nirmalendu Bikash Sinha	ECE	July 2013	Prof. Seba Maity
4	Prof. Asish Kumar Mitra	BSH	July 2013	Prof. Sukanta Samanta-Math

As per Bye-Laws, HoDs are to be rotated after a period of three years. The above mentioned HoDs have already completed the stipulated period. BoG may suggest future course of action.

- **Resolution:** The above issue has been discussed and BoG decided to extend the tenure for one more year.

Action taken Memo No.CEM/D/Memo/46/2016 dated 27<sup>th</sup> July, 2016.

## **12. Dereliction of Duty by Sri Mainak Mohan Das., Asst. Prof.-Physics:**

Sri Das is frequently absenting himself from his scheduled classes for the last few years, affecting adversely the students' academic activities. He has been warned through periodic communications, both by HoD and Director, to take corrective action. However, the situation has not been improved rather has been deteriorating further.

BoG may suggest a suitable course of action.

- **Resolution:** The BoG has asked to issue a show cause notice to Prof. Mainak Mohan Das and his explanation would be discussed in the next meeting for final decision.

## **13. Miscellaneous with the permission of the Chair, if any**

### **13.1 Renovation and Roof treatment of 3<sup>rd</sup> year Boys Hostel (Estimated Cost; 28lakhs)**

Not all Tender documents were in proper form. Hence entire tender was cancelled. Only one responsive bidder was found suitable. Matter is paced before BoG for suggestive action.

- **Resolution:** Proper efforts should be made to find out credible contractors and the process of limited tendering should be commenced at the earliest.

### **13.2 Creation of Dean-Academic Affairs Post**

The activities, both academic as well as Administrative, have increased manifold. A dedicated person for academic activities, with the designation of Dean-Academic, is very much required for smooth functioning of the college.

Prof. Pradhan has been relieved from Headship of AEIE w.e.f. 1<sup>st</sup> July 2016 and TEQIP-II activities are in conclusive phase, his long experience may be useful to handle the Academic affairs from the forthcoming sessions. The House may deliberate on the issue and arrive at a decision.

- **Resolution:** The BoG has taken a note of the above

### 13.3 Misbehavior of Prof. Debi Prasad Chakraborty, Asst. Prof.-EE

A complaint has been received in the Director's office on 13<sup>th</sup> July 2016. It has been alleged that Prof. Chakraborty misbehaved with Mr. Jaydev Biswas, Dr(F&A) on 13<sup>th</sup> July 2016 at his chamber. A Show Cause Notice Has been served to Prof. Chakraborty. BoG may suggest further action. The Complaint Letter is annexed.

- **Resolution:** A suitable reply, asking to state his position on the above mentioned incident, may be issued immediately.

### 13.4 Enhancement of Room Rent for single seated room.

The room rent for multi-seated and single seated room was Rs 350/- and Rs 500/- respectively. In the 34<sup>th</sup> BoG Meeting dated 3<sup>rd</sup> May 2014 vide agenda No. 5.1 the room rent for multi-seated room was enhanced from Rs. 350/- to Rs. 500/-. Accordingly, it is proposed to enhance the same for single-seated room from Rs. 500/- to Rs. 700/-, which is to be effective for the students taken admission from the academic session 2014-15 onward.

- **Resolution: The BoG has approved the above.**

### 13.5 Payment of Arrear of Vehicles hired by the college.

### 13.6 Seeking approval of Additional expenses incurred by General Council in academic session 2015-16

An amount of Rs 1,59,550/- ( as requested by GC –president vide their letter dated 13/05/2016) was spent in addition to the budget amount. The same is being place for approval of BoG.



### 13.7 Confirmation in Service

Mr. Jaydev Biswas has completed his probation period satisfactorily. The Governing Body may please accord approval for confirmation so that necessary office order may be issued.

- **Resolution:** The BoG has approved the above.

There being no other issue, the meeting ended with vote of thanks to the chair.

**(N N Jana)**  
**Director & Member Secretary**

**(Sujay Basu)**  
**Chairman**