



College of Engineering & Management, Kolaghat

[Affiliated to West Bengal University of Technology, Kolkata & approved by AICTE]

P.O.- KTPP Township, Dist. - Purba Medinipur, West Bengal, Pin-721 171, Rly. Stn : Mecheda

☎ : (03228) 250600, 250971, 250972, 249444, 250394, Fax : (03228) 250880

Website : <http://www.cemkolaghat.org>, E-mail : director@cemk.ac.in


No.CEM/D/NOTICE/17/2012

28th March, 2012

NOTICE

The 28th meeting of the Governing Body of the College of Engineering & Management, Kolaghat will be held on 3rd April, 2012 at 4.00 pm at M/s Himachal EMTA Power Ltd., 805, Central Plaza, 8th floor, 2/6, Sarat Bose Road, Kolkata 700 020. The Agenda is enclosed.

All the members are requested to kindly make it convenient to attend the meeting.


(N N Jana) 28/03/2012
Director

Encl: As above

Sponsored by : **Vidyasagar Society for Integrated Learning**

Registered Office : New Secretariat Building, 1, K. S. Roy Road, 6th Floor, 'B' Block, Kolkata-700 001

Phone : 2248-6459, 2248-6439, Fax : (91) (33) 2248-6436, E-mail : wbpdc2@aiasc101.vsnl.net.in

Agenda for the 28th meeting of the BOG of CEMK scheduled to be held on

3rd April 2012 at 4pm

Venue :

M/s Himachal EMTA power Ltd,

805, Central Plaza , 8th Floor,

2/6 Sarat Bose Road

Kol-20

- 1) To introduce new Chairman, to the Governing Body.
- 2) To introduce the new Director of the Institute
- 3) To confirm the minutes of the Emergency Meeting held on 3rd August, 2011.
- 4) To review and take decision on the anomalies in the pay fixation reported by some faculty members. A detailed note is enclosed.
- 5) Fixation of Pay Scales of Asst. Professors in the old scale of pay. A note is enclosed regarding the matter.
- 6) Implementation of Career Advancement Scheme for teaching as well as non teaching staff. A draft regarding the implementation of the scheme is enclosed for consideration.
- 7) 7.1 To report recommendations of the selection committee for appointment of :
 - a) Assistant Professor in Physics
 - b) Jr. Library Assistant
 - c) Assistant Professor in Mechanical Engineering
 - d) Technical Assistant in Mechanical Engineering
 - e) Associate Professor in Mechanical Engineering
- 7.2 To report the appointment of :
 - a) M/s. JM Construction to supervise the civil works. A note is enclosed

b) Sri Ashok Dua on a consolidated salary of Rs.8000/- for a period of six months up to 31st July 2012 as a Security Supervisor.

8) To consider the creation of post:

a) A Technical Assistant to look after the load of Internet Control Room and also to look after the Language Laboratory.

b) AR (Administration) to look after all Mess Activities and liaisoning with local civil administration, Vidyasagar Society, AICTE and any other matter.

9) To re-introduce the institutional Scholarship Scheme to the Students with modification. A detailed note is enclosed.

10) To consider request of M/s Calcutta Engineers and Builders Pvt. Ltd. for extension of time by 4 months as well as escalation in tender rates by 4%. A detailed note is enclosed.

11) To consider incentive increment to Debolina Jana following her obtaining M.Tech degree in IT. It is to be decided whether the degree in IT is a relevant postgraduate qualification in view of the fact that Ms Jana is a B.Tech in Electronics & Instrumentation Engg. and she teaches Electronics.

12) To consider retrospective payment of DA arrears, Gratuity, Leave Encashment etc. because of DA hike and/or pay fixation as per sixth pay commission to those who left the college. A note is enclosed to this effect.

13) To consider the request of Prof. Debabrata Mukhopadhyay in granting the benefit of past service as Technical Assistant after being appointed as regular faculty against open interview. A detailed note is enclosed.

14) To consider the revision of existing TA/DA and other allowance for attending seminar/paper presentation. Earlier scheme which was in force in 2001 and the Proposed one is enclosed.

15) To place for considering the Bank Account Operating modalities of CEMK.

16) To review the existing summer break when the college is kept opened and to take a decision whether the college can be kept closed for that period. A detailed note is enclosed.

17) Any other item with the permission of the Chair