

**MINUTES OF THE 35<sup>th</sup> MEETING OF THE GOVERNING BODY OF THE COLLEGE OF ENGINEERING & MANAGEMENT, KOLAGHAT HELD ON SATURDAY, THE 16<sup>th</sup> AUGUST, 2014 AT 2:30 P.M. AT IA - 209, SECTOR-III, SALT LAKE CITY, (NEAR TANK NO.13), KOLKATA 700 097**

**Members present:**

- |                             |   |                             |
|-----------------------------|---|-----------------------------|
| 1. Prof Sujay Basu          | - | Chairman                    |
| 2. Mr B K Paul              | - | Secretary, VSIL & Member    |
| 3. Mr. S. Mahapatra         | - | Member                      |
| 4. Mr. P K Chakraborty      | - | Member                      |
| 5. Mr. Vikram Swarup        | - | Member (Industrialist)      |
| 6. Prof. Saibal Kr. Pradhan | - | Member (CEMK Rep)           |
| 7. Prof. Tapas Kr. Maity    | - | Member (CEMK Rep)           |
| 8. Prof. N N Jana           | - | Director & Member Secretary |

**1) Confirmation of the minutes of 34<sup>th</sup> Governing Body meeting held on 3<sup>rd</sup> May, 2014.**

- **Resolution:** Minutes were read out and Director apprised the members about the action taken on each resolution. The same was confirmed by the house.

**2) Introduction of Mr. Vikram Swarup, MD, Paharpur Cooling Towers Ltd as an Industrial Expert Member of the Governing Body.**

- **Resolution:** Director has introduced Mr. Vikram Swarup, MD, Paharpur Cooling Tower Pvt. Ltd, Kolkata. The chairman welcomed him and it is hoped that his presence and active participation in the Governing Body would benefit the functioning of the Governing Body immensely and the institute as a whole.

**3) Review of the admission status of B Tech Students for the Academic Year 2014-15.**

The following is the final enrolment status for admission of 1<sup>st</sup> year B Tech students through e-counselling in the Academic Year 2014-15.

Sl. No.	Branch	Intake	Students enrolled	
			No.	(%)
1	ME	60	53	88.3
2	EE	60	48	80.0
3	CSE	60	42	70.0
4	ECE	60	28	46.6
5	AEIE	60	10	16.6
6	IT	60	11	18.3
<b>Total</b>		<b>360</b>	<b>192</b>	<b>53.3</b>

The final enrolment status for the academic year 2014-15 is very poor out of which AEIE & IT found to be dismal. It is difficult to continue allotted classes in separate branches for these two. BOG to review and guide in this regard.

- **Resolution:** Director shown his concern because of declined trend of poor admission in AEIE and IT branch since 2013-14 which is likely to be worse in the coming years. He also clarified that these two B Tech courses are getting less acceptance to the employers and as a result students are not motivated to study the same. House agreed and resolved "In-Principle" to close the B Tech course "AEIE" from the academic year 2015-16. Director was advised to initiate relevant formalities for the closure of B Tech "AEIE" course as per AICTE/WBUT Norms.

4) **Reporting of Institutional Merit cum Means Scholarship (2<sup>nd</sup> year, 3<sup>rd</sup> year and 4<sup>th</sup> year students) for the year 2013-14**

Sl. No.	Name	Roll No.	Scholarship quantum for Year 2013-2014
<b>2<sup>nd</sup> year (2013-14)</b>			
1	SUBHAMAY MONDAL	ECE/12/27	Full Scholarship
2	ARINDAM BOSE	ME/12/02	Full Scholarship
3	MILAN HAZRA	ME/12/57	Full Scholarship
4	DEBASIS TUNG	ME/12/64	Full Scholarship
5	RAJESH SARKAR	EE/12/10	Half Scholarship
<b>3<sup>rd</sup> year (2013-14)</b>			
1	DEBAJYOTI BAGCHI	IT/11/12	Half Scholarship
2	SPANDAN PAL	IT/11/31	Half Scholarship
3	SAHEB SANTRA	IT/11/48	Full Scholarship
4	TARAK KARMAKAR	IT/11/56	Full Scholarship
5	SUBHANKAR MONDAL	ECE/11/17	Full Scholarship
6	PRANAB POLLEY	ECE/11/48	Full Scholarship
7	SAYANTIKA BASU	EIE/11/16	Full Scholarship
8	KAUSHIK KHANRA	EIE/11/26	Full Scholarship
9	TANUSHREE CHAKRABORTY	EIE/11/47	Full Scholarship
10	SHILPA DOGRA	EIE/10/24 R	Full Scholarship
11	SIDDARTHA KUMAR MAITI	EIE/12/L-69	Full Scholarship
12	AYAN KUMAR BOSE	ME/11/19	Full Scholarship
13	UTTAM KHAMRAI	ME/11/23	Full Scholarship
14	SAIKAT KUMAR BERA	ME/11/25	Half Scholarship
15	KINKAR METYA	ME/11/38	Full Scholarship
16	UJJAL PAL	ME/11/52	Full Scholarship
17	RUDRA PRASAD CHATTOPADHYAY	ME/11/62	Half Scholarship
18	SUBHENDU GHOSH	EE/11/12	Half Scholarship
19	MALAY KUNDU	EE/11/55	Half Scholarship
20	RUPA MONDAL	CSE/11/65	Half Scholarship
21	PARTHA SARATHI MONDAL	CSE/11/64	Half Scholarship
22	SIDHARTAHA SANKAR BHUNIA	EIE/11/55	Full Scholarship
23	TANMOY PAL	ME/11/59	Half Scholarship
24	RAKESH DANDAPAT	ME/11/31	Full Scholarship
25	AMLAN PAL	ECE/11/50	Full Scholarship

4 <sup>th</sup> Year (2013-14)			
1	SAPTASWA DASGUPTA	CSE/10/21	Full Scholarship
2	SANJIB SADHUKHAN	CSE/10/25	Half Scholarship
3	SAMIRAN PAL	CSE/10/50	Half Scholarship
4	TAMAL CHOWDHURY	CSE/10/59	Half Scholarship
5	CHINMAY BAIRAGI	ECE/10/52	Half Scholarship
6	SUVENDU SAHOO	ECE/10/L79	Full Scholarship
7	TANMAY SAHOO	ECE/10/19	Half Scholarship
8	DIPAK PALAI	EIE/10/41	Half Scholarship
9	SUBHANKAR GHARA	EIE/10/57	Full Scholarship
10	SOMNATH SANTRA	ME/10/28	Full Scholarship
11	GOURANGA PRASAD DEY	ME/11/L68	Full Scholarship
12	DEBASHIS SAMANTA	EE/10/39	Full Scholarship
13	SAYANTA DEY	CSE/10/34	Half Scholarship
14	ABHISHEK CHAKARBORTY	ECE/10/44	Half Scholarship

**Break up of Institutional Scholarships:**

Year	Total No. of Students	Amount
1 <sup>st</sup> year (2013-14)	22	₹ 8,14,000/-
2 <sup>nd</sup> year (2012-13)	05	₹ 1,08,000/-
3 <sup>rd</sup> year (2011-12)	25	₹ 4,92,000/-
4 <sup>th</sup> year(2010-11)	20	₹ 3,60,000/-
<b>Total</b>	<b>72</b>	<b>₹ 17,74,000/-</b>

- **Resolution:** Director apprised the Board and the Board approved the list.

**5) Reporting of TEQIP-II activities**

As advised by DTE, WB, an Enquiry Committee was formed to look into the alleged complaints on financial irregularities. During the investigation, all TEQIP-II activities related to soft components was kept on hold. However, on receipt of the report, reply was sent to DTE and the hold was withdrawn.

As asked by NPIU, New Delhi the college has submitted a fresh proposal of Rs. 5.5 Crores along with its action plan.

- **Resolution:** Director apprised the Board and the Board took note of it. However, in future, the recommendations of the Enquiry Committee shall be strictly adhered to so far as the relevant activities of TEQIP-II project is concerned.

**6) Seeking Approval, In-Principle, for installation of Id-cum-Biometric Access System for attendance of CEMK employees.**

- **Resolution:** Director apprised the Board about processing of tender and subsequent selection of lowest evaluated Bidder. Board gave "Go Ahead" signal for implementation.

## 7) Review of Energy Audit Status.

EE department has prepared a SLD (source to delivery point). Draft report is yet to be submitted. A small group of 4<sup>th</sup> year EE students has been given this task as their Project. In the mean time, an Audit Firm is likely to conduct the required study on 7<sup>th</sup> August, 2014. Report is awaited.

- **Resolution:** Director apprised the Board about processing of tender. Board gave "Go Ahead" signal for implementation.
- 8) Approval for releasing Security Deposit of M/s Calcutta Engineers @ Rs. 11.84 Lakhs.
- **Resolution:** Board approved the release of security deposit of the contractor on compliance of all the relevant formalities for closing of the contract.
- 9) Approval for releasing VDA of Security Personnel to the tune of Rs. 1,64,027.00 for the period of January, 2013 to June, 2014. Detailed break up is as below:

Sl. No.	Period	Enhancement		Total Wage for 19 Personnel
		From (Rupee)	To (Rupee)	
1	Jan. 13 to June 13	5394.00	5739.00	76,665.00
2	July 13 to Dec 13	5739.00	5997.00	57,914.00
3	Jan. 14 to June 14	5997.00	6370.00	29,500.00

- **Resolution:** An arithmetical error was pointed out for further verification by the college. However, In principle clearance was given to release the arrear amount after due verification and correction of relevant documents, if required.

10) Miscellaneous if any with the permission of chair

### 10.1 Review of Draft Proposal of Service Rule: Part – I

- **Resolution:** Soft copy of the draft mailed to the members and comments were sought. Board resolved that all members be sent the hard copy of the same for review and comments prior to finalisation

### 10.2 Celebration of Foundation Day

- **Resolution:** 23<sup>rd</sup> Sept. 2014 being a gazetted holiday (Mahalaya), House decided that Foundation day celebration shall not be observed this year.

### 10.3 Strengthening of TPO Function

- **Resolution:** Board resolved that no extra manpower be provided to TPO Cell. TPO cell with existing resources to be geared up to face challenges.

The meeting ended with a vote of thanks to the Chair.

(N N Jana)  
Member Secretary

(Sujay Basu)  
Chairman