

College of Engineering and Management, Kolaghat

MINUTES OF THE 32nd MEETING OF THE GOVERNING BODY OF THE COLLEGE OF ENGINEERING AND MANAGEMENT, KOLAGHAT HELD ON 3RD SEPTEMBER, 2013 AT 3.30 PM AT CEMK KOLKATA OFFICE, IA 209, SECTOR-III, SALT LAKE CITY, (NEAR TANK NO.13), KOLKATA 700 097.

The following members were present:

- 1) Prof. Sujay Basu - Chairman
- 2) Mr. B K Paul - Secretary-VSIL and Member
- 3) Mr. T Deb Singha - Member
- 4) Prof. Pallab Mandal - Member
- 5) Prof. N N Jana - Member Secretary

1) Introduction of the new Chairman, Prof. Sujay Basu, Ex-Prof. Jadavpur University, to the Governing Body.

The Director and Member Secretary introduced Prof. Sujay Basu, to the members present in the meeting. After introduction, the Chairman greeted the members and chaired the meeting.

2) Confirmation of the Minutes of 31st Board Meeting and two Emergency Meetings held on 15th July and 2nd August, 2013.

Minutes of meeting of the 31st Board of Governors held on 8th July, 2013 and emergency meeting held on 15th July 2013 (copies enclosed for ready reference) were read and confirmed. However, Minutes of the Emergency meeting, held on 2nd August, 2013 could not be confirmed as the same was not endorsed by the past Chairman because of his ill health. After getting endorsement, the same would be placed for confirmation in the next BOG Meeting.

3) Present State of Affairs of the College

3.1. Agitation of the Faculty and Staff members (9th to 31st July, 2013)

The Director briefed about the agitation. BOG opined that the incident was unfortunate and unbecoming on the part of faculty members.

3.2 Construction Status of the Girls' Hostel and Academic Building

After briefing the sequence of events, the BOG agreed that the orders be placed on the lowest bidders as follows:

Sl. No.	Work Particulars	Name of the bidders	Amount (Rs.)
1	Academic Building	M/s Saha & Mondal	3,62,43,196.00
2	Girls' Hostel	M/s Sukesh Mandal Construction Pvt. Ltd.	2,79,00,938.00

3.3. Review of TEQIP-II Activity

3.3.1 Status of TEQIP-II Project

The Director briefed about the expenses incurred till 31st August 2013 of TEQIP-II fund received (Rs.2.0 Crores). As the fund is exhausted, the TEQIP-II coordinator requested for release of fund of Rs. 25 Lakhs to meet the expenses till receipt of 2nd installment. The Board approved transfer of 25 Lakh from college account to TEQIP-II account.

3.3.2 BOG appreciated the efforts taken by the faculty/staff members for NBA application made on 23rd July 2013 for five eligible programmes. The Director was asked to prepare a summary of findings of the rating achieved by the individual programmes. It was also suggested that HODs would submit an action plan so as to improve those areas which were poorly rated. These documents would help during the discussion with the NBA auditors.

3.4 Report of the incident of Ragging, if any.

The incident of Ragging, registered on "Anti Ragging HelpLine", NewDelhi was briefed by the Director. Suitable action was assured which would be reported in the next BOG Meeting.

3.5 Reporting the Status of Admission to 1st year in the Academic session 2013-2014.

For the academic session 2013-2014, the admission status was reported by the Director. The members were worried about the declining trend in both quality and number. The members advised the director to convey the above to all the employees of CEMK requesting them to put more efforts on the Quality of Education being imparted as well as on the Placement activities.

3.6 Representation by Faculty Members promoted recently on CAS.

The members deliberated on the appeals submitted by some faculty/staff members related to their effective dates of Promotion on CAS. The members agreed that the CAS be granted from their respective eligibility dates unless otherwise there is an adverse report on their performance.

4) Miscellaneous, if any, with the permission of the Chair.

4.1 Confirmation of Service

The Confirmation of services of 9 faculty members was approved by the Governing Body. In case of Shri Ranjan Chakraborty, Asst. Prof., ECE the probation period was extended. The Board approved the aforesaid extension.

4.2 Implementation of Student welfare scheme proposed by University

The application of Vinit Kumar of 3rd year AEIE Branch (College Roll No. EI/11/56 & Univ. Roll No. 10700511063) whose father expired on 5th May 2012 regarding fee waiver effective from the session 2013-2014 was approved in principle by the Board. BOG asked Director for further processing.

4.3 Appointment of Emeritus Professor

Appointment of Prof. C. R. Mahata, Ex-Professor(EE), BESU as Emeritus Professor was approved by the Governing Body in principle.

4.4 Procurement of CNC Machine in ME

HOD – ME was asked to submit a document justifying the above procurement mentioning, the following


- (i) Requirement of an additional Operator
- (ii) Maintenance schedule for next 10 years
- (iii) Utilization of the machine.

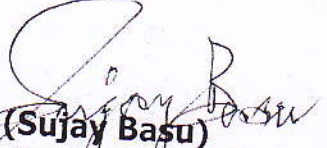
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4.5 **Opening of Mess Account in IDBI**

The Director was asked to constitute a committee to look into the pros and cons of both the existing system (with one account in UBI) and 5 accounts as proposed and submit a report in the next Meeting. On reviewing the same, final decision would be taken.

There being no other issues the meeting ended with a vote of thanks to the Chair.


(N N Jana) 31.10.13
Member Secretary


(Sujay Basu)
Chairman 31.10.13